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# Employment Application

## Applicant Information

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| --- | --- | --- | --- | --- | --- |
| Full Name: |  |  |  | Date: |  |
|  | Last | First | M.I. |  |  |

|  |  |  |
| --- | --- | --- |
| Address: |  |  |
|  | Street Address | Apartment/Unit # |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  | City | State | ZIP Code |

|  |  |  |  |
| --- | --- | --- | --- |
| Phone: |  | Email |  |

|  |  |
| --- | --- |
| Position Applied for: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Are you a citizen of the United States? | YES | NO | If no, are you authorized to work in the U.S.? | YES | NO |
|  |  |  |  |  |  |
| Are you at least 18 years of age? | YES | NO |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Have you ever been convicted of a felony? | YES | NO |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| If yes, explain: |  | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | |
| Date Available: | |  | | | Desired rate of pay: |  | | |  | | | |  | |
|  | | |  | | | | | | | | | | | | |
| Are you available? | | | Full Time  Part-time  Either | | | | | | | | | | | | |
|  | | |  | | | | | | | | | | | | |
| Are you available? | | | Off site  On site  Both | | | | | | | | | | | | |
|  | | |  | | | | | | | | | | | | |
| Indicate the days and times you are available | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| Monday | | | Tuesday | | | Wednesday | | | | | | Thursday | | | |
|  | | |  | | |  | | | | | |  | | | |
| Friday | | | Saturday | | | Sunday | | | | | | Holidays | | | |
|  | | |  | | | | | | | | | | | | |
| What shifts are you available? Rank your preference 1, 2, 3 or 4 ( one being most desirable) | | | | | | | | | | | | | | | |
|  | | |  | | | |  | | |  | | | | | |
| Weekdays | | | | Weeknights | | | | Weekend days | | | Weekend nights | | | | |

## Education

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Type | Name and location | Major | Graduate | | Degree |
|  |  |  |  | |  |
| High School |  |  | Yes | No |  |
| College |  |  | Yes | No |  |
| Other |  |  | Yes | No |  |
|  |  |  |  | |  |
| Provide any additional information describing your qualifications | | | | | |
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## Previous Employment

|  |  |  |  |
| --- | --- | --- | --- |
| Company: |  | Phone: |  |
| Address: |  | Supervisor: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Job Title: |  | Starting Salary: | $ | Ending Salary: | $ |

|  |  |
| --- | --- |
| Responsibilities: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| From: |  | To: |  | Reason for Leaving: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| May we contact your previous supervisor for a reference? | YES | NO |  |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Company: |  | Phone: |  |
| Address: |  | Supervisor: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Job Title: |  | Starting Salary: | $ | Ending Salary: | $ |

|  |  |
| --- | --- |
| Responsibilities: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| From: |  | To: |  | Reason for Leaving: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| May we contact your previous supervisor for a reference? | YES | NO |  |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Company: |  | Phone: |  |
| Address: |  | Supervisor: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Job Title: |  | Starting Salary: | $ | Ending Salary: | $ |

|  |  |
| --- | --- |
| Responsibilities: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| From: |  | To: |  | Reason for Leaving: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| May we contact your previous supervisor for a reference? | YES | NO |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| References Please list two professional references.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Full Name: |  | | Relationship: |  | | Company: |  | | Phone: |  | | Address: |  | | | | |  |  | |  |  | | Full Name: |  | | Relationship: |  | | Company: |  | | Phone: |  | | Address: | |  | | | |  |  | |  |  | |
|  |
| Notice to ALL Applicants |
|  |
| By signing below herby authorize A Healer’s Hand to contact, obtain and verify the accuracy of information contained in this application from all previous employers, educational institutions and references. I also hereby release from liability A Healer’s Hand and its representatives for seeking, gathering and using such information to make employment decisions, and all other persons or organizations for providing such information.  If I am employed, I acknowledge that there is no specified length of employment and this application does not constitute an agreement or contract for employment. Accordingly, either I or A Healer’s Hand can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.  I understand that I may be required to submit to a background investigation to qualify for employment. If I am offered employment or start work before investigation is completed, I understand that my employment is contingent on satisfactory results of the investigation.  I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment. |
|  |

## Disclaimer and Signature

I further certify the information provided on this application is true and complete to the best of my knowledge and understand that any omission, falsification, misstatement or misrepresentation may be reason for withdrawal of an offer of employment or subsequent dismissal, if employed. I understand that any information provided may be investigated as allowed by law. I consent to the release of information about my ability (ies), employment history and fitness for employment by employers, schools, law enforcement agencies and other individuals and organizations. This consent shall continue to be effective during my employment, if I am hired. I certify that, to the best of my knowledge and beliefs, all of the statements contained herein and in any attachments are true, correct, complete and made in good faith.

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| --- | --- | --- | --- | --- | --- |
| 1. | I understand that employees/contractors are hired by A Healer’s Hand, a company providing wellness and massage services off site to local businesses. As such, employees may be scheduled to work at different locations within reasonable proximity to each other. | | | | Initial |
| 2. | **I understand that A Healer’s Hand does not make any guarantees regarding the number of hours available for work. I also understand that I may be asked to work some night and weekend hours, subject to limited cases by case exceptions as required by fair employment law.** | | | | Initial |
|  | |  |  |  | |
| Signature: | |  | Date: |  | |